

Ownership of Assets: *Land Information*

Proof of ownership or lease agreement or written authorization to use the land for a period of time suitable for the productive/ economic cycle of the enterprise must accompany this application. Attached.

- Proof of Ownership (land title) Lease Agreement Written Authorization

I confirm that my farm is compliant with current regulations requirements for the following departments: **(Check all that apply)**

- Department of Planning Department of Environmental Health Department of Agriculture-Animal Welfare & Control Unit

I would like to apply for additional identification card(s) for my farming operation : **(Check all that apply)**

First Additional Card - _____
 Insert Full Name of Individual

Second Additional Card - _____
 Insert Full Name of Individual

I, _____ hereby confirm and certify that the information provided is true and correct to the best of my knowledge, and that I am actively involved in a farming enterprise in the Cayman Islands.

The Department of Agriculture retains the right to suspend or cancel this card and/or its associated privileges and benefits if the cardholder is found on subsequent inspection to no longer be actively involved in an agricultural enterprise.

Signature of Applicant: _____ Date: _____

DIRECTOR OF AGRICULTURE'S USE ONLY:

Approved _____ _____
 Director of Agriculture (or Designate) Date

Not Approved Comments: _____

Notification of outcome has been sent to applicant Date: ____/____/____ Initials: _____
 (Letter of outcome **must** be attached.)



Cayman Islands Department of Agriculture Farmers' Identification & Registration Programme (FIRP) Non-Commercial Agricultural Producer Application



1) Applicant's Information

Name: _____

Physical Address: _____

Mailing Address P. O. Box _____ KY _____ - _____

Ph: _____ Cell: _____ Fax: _____

Email: _____

2) Farming Information

Please find below a list of agricultural enterprises; tick (☑) the ones you are engaged in.

- | | |
|--|--|
| <input type="checkbox"/> (1) Crops-Traditional Field
<input type="checkbox"/> (2) Crops-Fruit Trees
<input type="checkbox"/> (3) Crops - Vegetables
<input type="checkbox"/> (4) Crops - Controlled Environment
<input type="checkbox"/> (5) Livestock—Beef Cattle | <input type="checkbox"/> (6) Livestock—Poultry-Layers
<input type="checkbox"/> (7) Livestock—Poultry-Broilers
<input type="checkbox"/> (8) Livestock Goats/Sheep
<input type="checkbox"/> (9) Livestock-Pig Production
<input type="checkbox"/> (10) Other—_____ |
|--|--|

Please list all locations where your farming takes place:

District: _____ Block _____ Parcel _____ District: _____ Block _____ Parcel _____

I confirm that my farm is compliant with current regulations requirements for the following departments: (**Check all that apply**)

- Department of Planning
- Department of Environmental Health
- Department of Agriculture-Animal Welfare & Control Unit

I, _____ hereby confirm and certify that the information provided is true and correct to the best of my knowledge, and that I am actively involved in a farming enterprise in the Cayman Islands.

The Department of Agriculture retains the right to suspend or cancel this card and/or its associated privileges and benefits if the card-holder is found on subsequent inspection to no longer be actively involved in an agricultural enterprise.

Signature of Applicant: _____ Date: _____

FOR OFFICIAL USE ONLY:

Farm Inspectors Comments: _____

Inspected by (name & signature): _____ Date: _____

DIRECTOR OF AGRICULTURE'S USE ONLY:

Approved

Director of Agriculture (or Designate)

Date

Comments:

Not Approved

Notification to Applicant by the Department:

Notification of outcome has been sent to applicant
(Letter of outcome **must** be attached.)

Date: ___/___/1__ Initials: _____



Cayman Islands Agricultural Business Information System Farmers' Identification and Registration Programme (FIRP)



Policy Framework

Benefits, Obligations, and Procedures

Preamble:

The Farmers' Identification and Registration Programme (FIRP) is a part of the Cayman Islands Agricultural Business Information System which will be underpinned by the pending Agriculture Act and will replace the existing Farmers Identification programme.

This Ministry led initiative has the consensus of the Cayman Islands Agricultural Society (CIAS) and the Department of Agriculture (DoA). Representatives from the aforementioned formed a committee tasked with the job to recommend criteria for farmers' identification and registration. The committee reviewed historic documentation, key stakeholder representation, and current international best practices. This enabled them to develop new criteria for the identification and registration of agricultural producers in the Cayman Islands. (See Appendix 1 Grand Cayman & Appendix 2 Sisters Islands).

The FIRP objectives are to:

1. Enhance how the Cayman Islands Government (CIG) provides benefits and incentives to the farming community.
2. Identify and register all agricultural producers in the country to assist with creating agricultural policies.
3. Collect and collate agricultural production data.
4. Restructure the allocation of benefits and incentives to the farming sector

To digitalize the FIRP this programme will be managed and operated by the Department of Agriculture.

Categories of Agricultural Producers:

For all benefits assigned to the various categories below please see Appendix 3

I. Un-registered Agricultural Producers

An individual or company that is not registered as commercial or non-commercial but utilizes outputs delivered by the DOA most of which are heavily subsidized by the Cayman Islands Government.

Requirements:



Cayman Islands Agricultural Business Information System

Farmers' Identification and Registration Programme (FIRP)



- None

II. Non-Commercial Agricultural Producer

Open to any person interested or involved in the agriculture sector, particularly those individuals involved in 'backyard' production for personal consumption and/or supplementing household income through the sale of surplus production.

Requirements:

- ID Card and payment of an Annual fee of CI \$ 100.00

III. Commercial Agricultural Producer

Open to those individuals or registered companies actively involved in commercial/agri-business enterprises. That is any individual or company involved in the 'agri-business' and as such, this person or company undertakes the agricultural enterprise with a reasonable expectation of profit. (Also available to individuals or companies that are planning to establish a commercial/agri-business enterprise upon submission of a business plan.)

Requirements:

- ID Card and payment of an Annual fee of CI \$ 200.00
- Verification that the agricultural enterprise meets and complies with the standards set for that particular enterprise, including:
 - Ownership and suitability of assets and resources.
 - Regulatory compliance (compliance with regulations and laws applicable to that enterprise).
- Verification of active involvement in the agricultural enterprise for which membership is sought.

Obligations/procedures:

Agricultural Producer

- All agricultural producers are expected to apply to the DOA using the approved FIRP application form.
- The required fee is to be paid upon approval and before receipt of the FIRP Card.
- All registered agricultural producers are to maintain their application status annually and will be required to provide their production data bi-annually. This can be provided electronically or in person to the DoA.
- The Agricultural Producer identification and registration card will be valid for 1 year and is expected to apply for renewal for a new card to be issued.



Cayman Islands Agricultural Business Information System



Farmers' Identification and Registration Programme (FIRP)

- Where a company or individual is approved as an identified and registered commercial producer, the registration will be the name of said company/individual and the card will be issued to the registered individual or one proprietor of the company. A maximum of two (2) additional cards can be issued to any other person as recommended by the registered individual or proprietor. All additional cards issued will be at a cost CI\$ 25.00
- A FIRP Card must be presented for all transactions at the Agricultural Commercial Centre and for all agricultural services provided by the DoA.
- Access to general services and agricultural inputs offered by the Caribbean Agricultural Research and Development Institute.
- All CIAS registered members who are registered agricultural producers will receive preferential access to CIG grants and other benefits
- All CIAS registered members will receive a 25% discount on approved Farmers' Identification and Registration applications fee.
- All FIRP cards to be replaced/reprinted shall attract a cost of CI\$25.00.
- All registered producers/company under the FIRP should be in good financial standing according to the Public Finance Management Act. Failure to do so may result in said person or entity being disqualified from accessing any incentives or other benefits provided by the CIG to the farming community.
- All registered producers/company in a areas over the limits outline in the Public Finance Management Act SHALL only access inputs/services provided through the DoA Agricultural Commercial Centre at wholesale cost.

Provisional Commercial Agricultural Producer

Individuals or companies seeking to establish a commercial agricultural business enterprise shall apply for a provisional Commercial Agricultural Producer and Identification and Registration card. This will be valid for 6 months. Such an individual or company will be required to provide a copy of their farm operation plan and have received verification of the suitability of the resources and assets for their proposed operation. The operation should be commenced within 6 months of the application date to become a full-fledged Commercial Agricultural Producer.

A fee of CI\$ 100 which is non-refundable will be paid for the initial provisional commercial agricultural producer application. An additional fee of CI \$ 100 will be required on granting full-fledged Commercial Agricultural Producer registration. An extension to the provisional commercial agricultural producer identification and registration with substantial justification will be considered by the Director or his designate.

Department of Agriculture

- The DoA shall process all completed applications (inclusive of all required documentation) received. This will include a verification process to determine if the information provided by the applicant is valid.



Cayman Islands Agricultural Business Information System



Farmers' Identification and Registration Programme (FIRP)

- The verification process will be completed by an officer of the DoA within 20 working days after a completed application form with all supporting documentation is received and the applicant is available to facilitate the verification process.
- An official notice should be given to all applicants once the processing of the application has commenced and the date of the farm visit for the verification process agreed upon.
- Once the verification process is completed the card should be issued in 10 working days upon payment of the required annual fee.

If a cardholder ceases to be actively involved in the agricultural enterprise or fails to meet their requirements and obligations under this policy, these actions SHALL result in the **suspension** or **cancellation** of cardholder benefits and privileges enjoyed under this programme. Said requirements and obligations included submission of the required bi-annual data, settling arrears and compliance with all applicable Acts and Regulations. Where a person intentionally and repeatedly violate applicable Acts and Regulations shall be not able to access certain services incentives or benefits provided by the CIG through the DOA.

General Requirements/Criteria/provisions

Services offered by the Department of Agriculture:

General

- Crop and Livestock Extension, technical advisory, and training services
- Sale plants and planting material such as seeds, seedlings, and other propagated plant parts
- Sale of subsidized agricultural inputs such as livestock feed, fertilizer
- Abattoir services
- Veterinary services

Special Services

These services are provided on the basis that the applicants are approved based on being in good standing and in accordance to established criteria/requirements set forth by the Department of Agriculture.

- Land clearing and preparation services
- Tree Crop Husbandry services
- Livestock genetic improvement services



**Cayman Islands Agricultural Business Information System
Farmers' Identification and Registration Programme (FIRP)**



Signed by:

A handwritten signature in black ink, appearing to read "Eric Bush", written over a dashed horizontal line.

Mr. Eric Bush J.P.,

Chief Officer – Ministry of Planning, Agriculture, Housing and Infrastructure

A handwritten signature in black ink, appearing to read "Johany Ebanks", written over a dashed horizontal line.

Hon. Johany "Jay" Ebanks

Minister of Planning, Agriculture, Housing and Infrastructure

Appendix I



Farmers' Identification and Registration Criteria – Grand Cayman Islands

Category/ Classification of Agricultural Producers.

Farmers shall be categorized as outlined under the headings below:

Livestock Agricultural Producer

Should produce a minimum of the following at each annual census conducted by the Department of Agriculture (DaA).

- i. Cattle - 20 Heads or;
- ii. Pigs – 10 sows or 40 fatteners or;
- iii. Layers - 200 birds or;
- iv. Goats - 40 goats or;
- v. Broiler - 400 birds or;
- vi. Other Livestock/poultry/aquaculture - case by case basis.

Crops Agricultural Producer

Should produce a minimum of the following at each annual census conducted by the Department of Agriculture (DaA).

- i. Fruit trees - 100 trees or;
- ii. Coconut - 75 trees or;
- iii. Traditional Field Crops – 1 Acre of traditional field crop (single/mix crop) or;
- iv. Vegetables - ½ acre

Control Environment Agriculture

Should produce a minimum of the following at each annual census conducted by the Department of Agriculture (DaA).

- i. Container farmers – a minimum of 700 sqft or;

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- ii. Shade house/green – a minimum of 700 sqft or;
- iii. Grow box- equivalent to ½ acre

Livestock/crops - Mixed Agricultural Producer/Mixed Farmer

Should produce a minimum of the following at each annual census conducted by the Department of Agriculture (DoA).

- i. **Livestock Producers** can also qualify by meeting ½ of each of any two livestock categories
- ii. **Crops Producers** can also qualify by meeting ½ of each of any two crops categories
- iii. **Mixed Producers** can also qualify by meeting ½ of each of any one (1) crops and (1) livestock category
- iv. Other production systems will be reviewed on a case-by-case basis


Other General Criteria agreed

- Land tenure – Applicants must provide proof of ownership or lease or written authorization to use the land for the period appropriate to the productive/economic cycle of the enterprise.
- Compliance - the responsibility will reside with the farmer to demonstrate compliance with planning, animal welfare, Public health, environmental, and/or any other national standard established by an Act, Regulation, or government policy applicable to that farm operation.
- Provide a biannual report on farming operation/enterprise as outlined in the Agricultural Bill/(Act*)
 - * Act being established
- Exception - Where the farm is located in a residential area, pesticide application services will only be provided based on an assessment to determine Practicability and safety.
- Failure to honour ALL financial obligations shall result in not being able to access incentives and benefits that are provided by the Cayman Islands Government through the DoA Commercial Centre

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Signed by Committee Members.

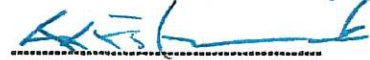
Layda Nicholson-Makasare - DCO - M-PAHI


----- May 17, 2023

Demoy Nash - SPA - M-PAHI


----- 23.05.17

Adrian Estwick - Director - DOA




Brian Crichlow - Deputy Director - DOA



George Smith - President - CIAS



Justin Woods - Board Member - CIAS



Appendix 2



Ministry of Planning,
Agriculture, Housing,
& Infrastructure
Cayman Islands Government

Farmers' Identification and Registration Criteria – Sister Islands

Category/ Classification of Agricultural Producers

Farmers shall be categorized as outlined under the headings below:

Livestock Agricultural Producer

Should produce a minimum of the following at each annual census conducted by the Department of Agriculture (DoA).

- i. Cattle - 10 Heads or;
- ii. Pigs – 5 sows or 20 fatteners or;
- iii. Layers - 100 birds or;
- iv. Goats - 20 goats or;
- v. Broiler - 200 birds or;
- vi. Other Livestock/poultry/aquaculture - case by case basis.

Crops Agricultural Producer

Should produce a minimum of the following at each annual census conducted by the Department of Agriculture (DoA).

- i. Fruit trees - 50 trees or;
- ii. Coconut - 35 trees or;
- iii. Traditional Field Crops – 1/2 Acre of traditional field crop (single/mix crop) or;
- iv. Vegetables - 1/4 acre

Control Environment Agriculture

Should produce a minimum of the following at each annual census.

- i. Container farmers – a minimum of 700 sqft or;

- ii. Shade house/green – a minimum of 700 sqft or;
- iii. Grow box- equivalent to 1/4 acre

Livestock/crops - Mixed Agricultural Producer/Mixed Farmer

Should produce a minimum of the following at each annual census conducted by the Department of Agriculture (DoA).

- i. **Livestock Producers** can also qualify by meeting ½ of each of any two livestock categories
- ii. **Crops Producers** can also qualify by meeting ½ of each of any two crops categories
- iii. **Mixed Producers** can also qualify by meeting ½ of each of any one (1) crops and (1) livestock category
- iv. Other production systems will be reviewed on a case-by-case basis

Other General Criteria agreed

- Land tenure – Applicants must provide proof of ownership or lease or written authorization to use the land for the period appropriate to the productive/economic cycle of the enterprise.
- Compliance - the responsibility will reside with the farmer to demonstrate compliance with planning, animal welfare, Public health, environmental, and/or any other national standard established by an Act, Regulation, or government policy applicable to that farm operation.
- Provide a biannual report on farming operation/enterprise as outlined in the Agricultural Bill/(Act*)
** Act being established*
- Exception - Where the farm is located in a residential area, pesticide application services will only be provided based on an assessment to determine Practicability and safety.
- Honor ALL financial obligations or Shall be disallowed from accessing incentives and benefits that are provided by the Cayman Islands Government through the DoA Commercial Centre

Appendix 3:

**Cayman Islands Agricultural Business Information System
Farmers' Identification and Registration Programme (FIRP)
Policy Framework
Benefits scheme**

Category of Farmers	LIST OF INCENTIVES AND BENEFITS												
	Access goods and services at wholesale price	Access goods and services at cost	Maximum discount prices on agricultural supplies and inputs	Access to special discount rate	Access to general supplies to promote farming	Access to general services	Preferential access to agricultural technical advisory services	Advance notification of agricultural training opportunities	Access to post-disaster recovery programmes	Support for access to duty-free concession on agricultural imports	Support for work permits for farm labor	Support for letters for annual gun licenses fee waivers	Priority access to technical advisory services & other services at the DOA & CARDI
Un-registered Agricultural Producers	✓				✓								
Non-Commercial Agricultural Producer		✓		✓	✓	✓	✓						
Commercial Agricultural Producer			✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓

CAYMAN ISLAND FARMERS' IDENTIFICATION AND REGISTRATION PROGRAMME

